



## Grant Guidelines

The IETF is requesting proposals for grants addressing the nosology, etiology, pathogenesis, treatment or other topics relevant to essential tremor (ET).

Our aim is to stimulate inquiry into this poorly understood clinical disorder and to provide support to projects that are innovative and give promise of receiving more substantial support from NIH, K Award or R01 and/or other sources if sufficient preliminary information can be obtained from projects supported by the IETF. Preference will be given to individuals who do not currently have any R01 support from NIH.

Concise, clearly written proposals that are hypothesis-driven have the best chance of being funded. Two proposals are being considered this year. The scope of the proposals should be appropriate for a one-year funding period with the possibility of being renewed for a second year. Additional project support beyond the first year of funding requires a second proposal and explanation for additional funding, to be reviewed in competition with all proposals submitted during that funding cycle. In general, each IETF research grant will not exceed \$25,000 each for a given year. Institutional indirect costs will not be provided.

In rare instances, it may be possible to provide limited supplemental support to ongoing projects supported by NIH or other sources for which current support is insufficient. In such instances, a description of other budgetary support must be provided in full and the proposal must clearly state which part of the project the IETF funds will support.

Applications should consist of no more than five single-spaced pages of text with 10 point font minimum. A brief summary of the proposed project (one page or less) should accompany the application. The project summary must be understandable to non-technical/non-scientific persons with an interest in ET.

### The proposal should conform to the following format:

1. Specific aims of the proposal (1 page maximum).
2. Rationale of the proposal and relevance to essential tremor (1-2 pages maximum).
3. Preliminary data, if available should be incorporated into the Rationale/relevance section. Preliminary data are not required for a proposal. However, if preliminary data are referred to in the proposal rationale, or have been used to formulate the hypotheses to be tested, such information must be formally presented in this section.
4. Research methods and procedures (1-2 pages maximum).
5. Anticipated results (half-page maximum).
6. Detailed budget and justification (1 page maximum).
7. Biographic sketch of principal investigator and all professional personnel participating in the project (standard NIH format, including biosketch and other support).
8. Copies of relevant abstracts and/or articles that have been published, are in press, or have been submitted for publication.

**GRANT SUBMISSION:** Grants must be submitted electronically as one document along with the conflict of interest policy questionnaire to [pmccartney@essentialtremor.org](mailto:pmccartney@essentialtremor.org) by **February 28 for funding to begin July 1**. Grants will be reviewed and submitted to appropriate reviewers by the IETF for scoring/recommendation for funding. Persons submitting a proposal may not serve as a reviewer. The reviewers will submit their scores, comments, and recommendations to the Board of Directors of the IETF. Transfer of approved funds for specific grants are handled by the IETF Executive Director.

**AUTHORITY TO AWARD GRANTS:** All grant applicants acknowledge the Board of Directors of the IETF is the only entity authorized to award grants on behalf of the IETF. The amounts of and occasions for awarding such grants, if any shall be awarded at all, shall be wholly within the sole and exclusive discretion of said Board based on recommendation by the Medical Advisory Council. Decisions are final and not subject to review for any reason.